

**CLAIM FORM
GROUP FIVE LIMITED (“Company”)**

Attention: Joint Business Rescue Practitioners of the Company

Email: G5ltdBR@groupfive.co.za

CLAIMANTS DETAILS		
Name of Creditor		
Representative of Creditor		
Contact Details of Creditor (Email address and phone number)		
Registration Number		
Creditor’s Unique Account/Vendor Number with Group Five		
Claim amount as at 11 th March 2019 (Commencement date of Business Rescue)		
Cause of Indebtedness		
Secured Creditor (Please circle)	YES	NO

CONFIRMATION OF CLAIMANTS BANK DETAILS			
Bank Name		Branch Code	
Account Number		Type of Account	
Account Holder			

LIST OF DOCUMENTS ANNEXED TO SUPPORT YOUR CLAIM:	
Proof of Claims against the Company	
Security held for the Claim	

SIGNATURE

NAME OF CREDITOR:

DATE:

NAME OF SIGNATORY:

CAPACITY OF SIGNATORY:

NOTE:

- Please provide full details of claim – the manner in which it arose and documentation relating to any security must be detailed in this form. Please annex all documents and details of claim if the above space is not sufficient for full details of the claim.
- If the creditor is a juristic person, a power of attorney or resolution must accompany this claim form to confirm that the person who submits and signs this claim form is authorised to act on behalf of that juristic person, to sign any and all documents on behalf of the juristic person and to attend and vote (if necessary) at any meetings convened in all matters relating to these business rescue proceedings.
- Please submit this form and all supporting documentation, via email, to: G5ltdBR@groupfive.co.za for the attention of the Business Rescue Practitioners.

INSTRUCTIONS FOR SUBMITTING A PRE-COMMENCEMENT CLAIM

- 1.1 A pre-commencement claim is any claim that you and/or your company have against Group Five Limited as at 11 March 2019 including any claims that form the subject matter of legal proceedings for the recovery of money.
- 1.2 Any claim that you and/or your company believe you have against the Company as at 11 March 2019 must be submitted to the BRPs for assessment, as follows:
 - 1.2.1 All invoices and statements must be submitted using the existing process (emailing accountspayable@groupfive.co.za) via the Group Five Automated Invoice Processing System.
 - 1.2.2 Please **also** submit your claim by downloading a Claim Form from the Company's website (www.g5.co.za) and emailing the completed Claim Form, together with a reconciliation statement of account and other supporting documentation, via email to G5ltdBR@groupfive.co.za.
 - 1.2.3 Please **do not** send your Claim Form to the Group Five Automated Invoice Processing System as it will be rejected.
 - 1.2.4 The Group Five Central Accounts Payable department will be available to assist with all supplier related queries.
- 1.3 These claims will be assessed by the BRPs and either accepted or rejected and the BRPs' decision in this regard will be communicated to you and/or your company.
- 1.4 If your claim is accepted (in part or in whole), the details about how and when such payment will be made will be set out in a business rescue plan. This plan will be published in time, for the consideration of affected persons, who will have an opportunity to cast a vote on such plan.